

15 May 2008

Dear Colleague,

On behalf of the World Climate Research Programme (WCRP) Global Energy and Water Cycle Experiment (GEWEX) Coordinated Energy and Water Cycle Observations Project (CEOP), I invite you to participate in the next CEOP International Implementation Planning Meeting, which will be held in Geneva, Switzerland, 15–17 September 2008, chaired by Dr. Toshio Koike (University of Tokyo). The Meeting is being hosted by the WCRP Secretariat at the World Meteorological Organization (WMO) Headquarters building, located in Geneva, Switzerland. Support for the meeting is also being provided by the U.S. National Aeronautics and Space Administration (NASA), the U.S. National Oceanic and Atmospheric Administration (NOAA), the Japan Aerospace Exploration Agency (JAXA), and the University of Tokyo. An agenda for the meeting will be sent to you shortly.

A task team has developed a draft Strategic Implementation Plan (SIP) with the overall science objectives and structure for CEOP. The SIP was presented at the September 2007 CEOP Implementation Planning Meeting held in Bali, Indonesia, and at the GEWEX Scientific Steering Group (SSG) Meeting in Buenos Aires, Argentina, in February 2008. The latest version of the CEOP SIP is available for review at <http://www.eol.ucar.edu/projects/ceop/dm/new/>. It is expected that the plan will be finalized in Geneva and the new CEOP Science Advisory Group (SAG) will lead discussions on how to gain the interest of other international organizations, including the Global Earth Observation System of Systems (GEOSS).

The meeting will be held at the WMO building (7 bis, Avenue de la Paix, Case Postale 2300, 1211 Geneva 2, Switzerland); room blocks for the period of 13–18 September 2008 have been arranged by WCRP. Details for making reservations at the hotels and arriving at the meeting venue as well as other logistics associated with this important event will be provided to you soon. It is necessary that you confirm your plans to participate in the CEOP Meeting by notifying Ms. Akiko Goda (goda@hydra.t.u-tokyo.ac.jp) with copies to Ms. Petra Koudelova (petra@hydra.t.u-tokyo.ac.jp) and Ms. Cathi Kulat (gewex@gewex.org) by **30 July 2008**.

Please note that participants are requested to make every effort possible to support their travel from national funding sources. A very limited amount of funding will be provided by the meeting sponsors if national funds can be acquired on a shared basis or if a participant would not otherwise be able to attend. These travel funds will be allocated in accordance with national/international protocols established for previous CEOP meetings. Please address all requests for financial support (with your full coordinates, your detailed estimated budget and itinerary, and the portion of your costs covered by your own institution) to Petra Koudelova (petra@hydra.t.u-tokyo.ac.jp) with copies to Ms. Akiko Goda (goda@hydra.t.u-tokyo.ac.jp) and Ms. Cathi Kulat (gewex@gewex.org) by **18 July 2008**.

Thank you in advance for your contribution to this important GEWEX activity.

Sincerely,



Soroosh Sorooshian
Chair, GEWEX Scientific Steering Group